



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF  
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**  
(Administrative Order No. 25 S. 2011)

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October 30, 2018

**SECRETARY ADELINO B. SITOY**

Presidential Adviser on Legislative Affairs and Head  
Presidential Legislative Liaison Office  
2nd Floor Annex, New Executive Bldg.  
Malacañang, Manila

ATTENTION: Undersecretary Gerard A. Salapantan  
PBB Focal Person

Dear Secretary Sitoy:

We regret to inform you that the **Presidential Legislative Liaison Office (PLLO)** is **DISQUALIFIED** from the grant of the Performance-Based Bonus (PBB) for Fiscal Year 2017. The summary of the final IATF assessment result is attached.

To complete the PBB process, may we remind your office to publish the PLLO **MFO Accountability Report Card (MARC-1)** and **Management Accountability Report Card (MARC-2)** in your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

We wish to reiterate the responsibility of the Head of Agency and the Performance Management Group (PMG) to communicate this to your employees and address comments and concerns they may raise.

Please be advised that the evaluation of agency accomplishments for FY 2018 shall be tightened in accordance to strengthening the performance of agencies, particularly in meeting the requirements on streamlining and process improvement of your agency's critical services, achieving higher citizen/client satisfaction, and other physical targets. The submission of agency accomplishments using the Modified Forms A & A-1 shall be done not later than February 28, 2019.

Furthermore, deadline for the submission of reports shall still be strictly enforced and all agencies are likewise expected to be ISO 9001:2015 QMS certified and apprised to take actions in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high quality services.

Thank you very much and we look forward to your participation and full cooperation in the 2018 PBB cycle.

Sincerely yours,

**LAURA B. PASCUA**

Undersecretary, Department of Budget and Management and  
Head, AO25 Technical Working Group





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<b>PRESIDENTIAL LEGISLATIVE LIAISON OFFICE (PLLO)</b>	
<b>Eligibility Requirements</b>	<b>Final Assessment</b>
<b>Good Governance Conditions</b>	
1. Transparency Seal	<ul style="list-style-type: none"><li>• Compliant</li><li>• With System of Rating and Ranking</li></ul>
2. PhilGEPS Posting	<ul style="list-style-type: none"><li>• Compliant</li></ul>
3. Citizen's/Service Charter	<ul style="list-style-type: none"><li>• Compliant</li></ul>
4. FOI Manual	<ul style="list-style-type: none"><li>• Compliant</li></ul>
<b>STO and GASS</b>	
1. Submission of APP non-CSE	<ul style="list-style-type: none"><li>• Compliant</li></ul>
2. Submission of APP-CSE	<ul style="list-style-type: none"><li>• Did not submit the FY 2018 APP-CSE per DBM-PS report dated 6/28/2018</li></ul>
3. Submission of APCPI	<ul style="list-style-type: none"><li>• Non-compliant per GPPB-TSO report dated 7/24/2017</li></ul>
4. QMS Requirement	<ul style="list-style-type: none"><li>• Non-compliant per DBM-SPIB report dated 1/31/2018<ul style="list-style-type: none"><li>▪ Only the Operations Manual is posted in the TS.</li></ul></li></ul>
5. Submission of Financial Report	<ul style="list-style-type: none"><li>• Compliant</li></ul>
6. Submission of Report on Ageing of Cash Advances	<ul style="list-style-type: none"><li>• Compliant</li></ul>
7. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none"><li>• Compliant</li></ul>
8. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none"><li>• Non-compliant per DBM BMB-C report dated 8/8/2018</li></ul>
<b>FORM A (MFO and BUR)</b>	<ul style="list-style-type: none"><li>• PLLO did not submit Forms A and A-1 as of 7/12/2018</li></ul>
<b>OVERALL ASSESSMENT</b>	<ul style="list-style-type: none"><li>• Based on the results of validation, PLLO did not satisfy the requirements for the grant of FY 2017 PBB as it failed to meet the following due to <b>controllable factors</b>:<ul style="list-style-type: none"><li>▪ <b>Submission of Forms A and A-1;</b></li><li>▪ <b>One (1) STO indicator:</b> Certification of QMS to ISO or posting of ISO-aligned QMS documentation; and</li><li>▪ <b>Two (2) GASS indicators:</b> Submission of 2016 APCPI and submission of Budget and Financial Accountability Reports (BFARs).</li></ul></li><li>• <b>PLLO did not satisfy the requirements</b> and is <b>not eligible</b> for the grant of FY 2017 PBB.</li></ul>