



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10551132  
**Procuring Entity** PRESIDENTIAL LEGISLATIVE LIAISON OFFICE  
**Title** Supply and delivery of various office supplies  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> RFQ 2024-02-006	<b>Status</b>	Pending
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Office Supplies and Devices	<b>Bid Supplements</b>	0
<b>Approved Budget for the Contract:</b> PHP 11,674.00		
<b>Delivery Period:</b> 15 Day/s	<b>Document Request List</b>	0
<b>Client Agency:</b>		
<b>Contact Person:</b> Rosalie T. Morales Exe. Asst. III, Acting Procurement Officer 6/F AAP Tower, 683 Aurora Blvd., Brgy. Mariana, Quezon City Metro Manila Philippines 1005 63-2-7361116 63-2-7361192 rtmorales@pllo.gov.ph	<b>Date Published</b>	13/02/2024
	<b>Last Updated / Time</b>	12/02/2024 18:40 PM
	<b>Closing Date / Time</b>	16/02/2024 10:00 AM

**Description**

Supply and delivery of the following:

- 50 pcs. BALL PEN, 0.5mm, Black
- 50 pcs. BALL PEN, 0.5mm, Blue
- 10 pcs. SIGN PEN, 0.5mm, Black
- 10 pcs. SIGN PEN, 0.5mm, Blue
- 300 pcs. FOLDER, Brown, Long
- 20 pcs. NOTEPAD, Stick-on, 50mm x 76mm
- 20 pcs. NOTEPAD, Stick-on, 76mm x 100mm
- 2 boxes RUBBER BAND, Large
- 50 pieces STENO NOTEBOOK, Spiral, 40leaves
- 30 pieces CORRECTION TAPE, 8m
- 20 boxes BINDER CLIP, 1", 12s
- 20 boxes BINDER CLIP, 2", 12s

**Other Information**

Interested suppliers are required to submit their valid and current Business Permit, PhilGEPS Registration No., and BIR Certificate of Registration. The quotation may be submitted through e-mail at bac@pllo.gov.ph or delivered to the address below:

Bids and Awards Committee Secretariat  
 6th Floor AAP Tower  
 683 Aurora Blvd., Brgy. Mariana, Q.C.

For inquiries, suppliers may contact telephone nos. 8-736-1192 and 8-736-1152 c/o BAC Secretariat.

**Created by** Rosalie T. Morales  
**Date Created** 12/02/2024

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