



Republic of the Philippines  
Office of the President  
**PRESIDENTIAL LEGISLATIVE LIAISON OFFICE**  
Malacañang, Manila

December 18, 2023

## REQUEST FOR QUOTATION

**RFQ No. 2023-12-045**

**Mode of Procurement: NP-SMALL VALUE PROCUREMENT (Sec. 53.9)**

Gentlemen:

Please quote your lowest or government price for the following items needed by the Presidential Legislative Liaison Office (PLLO).

Purchase Request No.	PROJECT	Approved Budget for the Contract (PHP)	Bid Price
OSEC 2023- 12-381	Supply and delivery of  <i>(see attached List of Items – Annex A)</i>	<b><u>990,000.00</u></b>	

Interested suppliers are required to submit their valid and current Business Permit, PhilGEPS Registration No., Omnibus Sworn Statement, and BIR Certificate of Registration. The quotation may be submitted through e-mail at [bac@pllo.gov.ph](mailto:bac@pllo.gov.ph) or delivered to the address below:

**Bids and Awards Committee Secretariat**  
6<sup>th</sup> Floor AAP Tower  
683 Aurora Blvd., Brgy. Mariana, Q.C.

For inquiries, suppliers may contact telephone nos. 8-736-1192 and 8-736-1152 c/o BAC Secretariat.

**ASEC. ROSE VIRGINIE B. IÑIGO**  
BAC Chairperson

In connection with the above request, we submit our quotation as indicated above and agree to deliver in conformity with the specifications of said article/s described above within \_\_\_\_ days upon receipt of the Purchase Order.

\_\_\_\_\_  
Name of Firm/Dealer

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Tel. No.