

PRESIDENTIAL LEGISLATIVE LIAISON OFFICE

2/F Annex New Executive Bldg., Malacañang, Manila

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PHP)			Remarks
				Pre-Proc Conference	Adm/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
5-02-01-01-0-00	Travelling Expenses Local Travel	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP		600,000.00		
5-02-01-02-0-00	Foreign Travel																	473,000.00		
	Sub - Total																	1,073,000.00	1,073,000.00	
	Training and Seminar Expenses	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP	1,500,000.00	1,500,000.00		
	Supplies and Materials Expenses	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable																
5-02-03-01-0-00	Office Supplies																	650,000.00		
5-02-03-09-0-00	Fuel, Oil & Lubricants																	1,182,000.00		
5-02-03-99-0-00	Other Supplies and Materials																	200,000.00		
	Sub - Total																	2,032,000.00	2,032,000.00	
	Communication Expenses	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP				
5-02-05-01-0-00	Postage and Courier																	5,000.00		
5-02-05-02-0-01	Telephone Expenses - Mobile																	713,000.00		
5-02-05-02-0-02	Telephone Expenses - Landline																	318,000.00		
5-02-05-03-0-00	Internet Subscription																	143,000.00		
5-02-05-04-0-00	Cable, Satellite, Telegraph and Radio																	35,000.00		
	Sub - Total																	1,214,000.00	1,214,000.00	
	Professional Services	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP				
5-02-11-01-0-00	Legal Services																	5,000.00		
5-02-11-03-0-00	Consultancy Services																	3,054,000.00		
5-02-11-99-0-00	Other Professional Services																	992,000.00		
	Sub - Total																	4,051,000.00	4,051,000.00	
	General Services	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP	687,000.00	687,000.00		
	Awards and Indemnities	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP	25,000.00	25,000.00		
	Repairs and Maintenance Expenses	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP				
5-02-13-05-0-02	Rep. and Maint. Exp. - Office Equipment																	10,000.00		
5-02-13-05-0-03	Rep. and Maint. Exp. - ICT Equipment																	5,000.00		
5-02-13-05-0-07	Rep. and Maint. Exp. - Communication Equipment																	15,000.00		
5-02-13-06-0-01	Rep. and Maint. Exp. - Motor Vehicles																	432,000.00		
5-02-13-07-0-00	Rep. and Maint. Exp. - Furniture & Fixtures																	8,000.00		
	Sub - Total																	470,000.00	470,000.00	
	Extraordinary & Miscellaneous Expenses	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP	1,058,000.00	1,058,000.00		
	Taxes, Insurance Premiums and Other Fees	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP				
5-02-15-01-0-01	Taxes, Duties and Licenses																	30,000.00		
5-02-15-05-0-00	Fidelity Bond Premiums																	60,000.00		
5-02-15-03-0-00	Insurance Expenses																	141,000.00		
	Sub - Total																	231,000.00	231,000.00	
	Other MOOE	PLLO - OSEC, H Rep, Senate and AFMD	Not applicable	Not Applicable												GoP				
5-02-99-03-0-00	Representation Expenses																	3,399,000.00		
5-02-99-05-0-04	Rent Expense		NP - Small Value Procurement	- Second Quarter -														160,000.00		
5-02-99-07-0-00	Subscription Expenses		Not Applicable															40,000.00		
5-02-99-08-0-00	Donations		-															100,000.00		
5-02-99-99-0-99	Other MOOE		-															200,000.00		
	Sub - Total																	3,899,000.00	3,899,000.00	
	TOTAL MOOE																	16,240,000.00	16,240,000.00	


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				Pre-Proc Conference	Adm/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
5-06-04-05-0-00	I. Machinery and Equipment Outlay:																				
5-06-04-05-0-02	Office Equipment: Electronic Typewriter (2 pcs.) Refrigerator, 7 cu. Ft.	PLLO - H Rep and Senate PLLO - H Rep	NP - Small Value Procurement														GoP -	32,000.00 16,000.00		32,000.00 16,000.00	Replacement of worn-out units -
	Sub-Total																48,000.00		48,000.00		
5-06-04-05-0-03	ICT Equipment: Software c/o MITHI Scanner Computer/Laptop (6 units) UPS (25 pcs.) Scanner, colored, speed up to 30ppm (6pcs.) Handheld Bar code Scanner Barcode Printer Barcode Software Printer (6 units) Printer, heavy duty (2 pcs.)	PLLO - Participatory Governance in Liaison Work (PGLW) PLLO-OSEC, H Rep, Senate and AFMD PLLO - Senate and AFMD - - - - PLLO - PGLW PLLO - OSEC and AFMD	NP - Small Value Procurement - - - - NP - Small Value Procurement													- - - - - - - - - - -	175,000.00 35,000.00 300,000.00 75,000.00 130,000.00 8,000.00 25,000.00 50,000.00 30,000.00 64,000.00		175,000.00 35,000.00 300,000.00 75,000.00 130,000.00 8,000.00 25,000.00 50,000.00 30,000.00 64,000.00	c/o MITHI Additional Requirements - - - - - - - Replacement of worn-out units	
	Sub-Total																892,000.00		892,000.00		
5-06-04-06-0-01	Transportation Equipment: Motor Vehicles, 2016 Model, Diesel, MT, SUV	PLLO-OSEC	Public Bidding													-	1,200,000.00		1,200,000.00	To replace Honda CRV 2003 Model	
	Sub-Total																1,200,000.00		1,200,000.00		
5-06-04-07-0-00	II. Furniture, Fixtures and Books Outlay:																				
5-06-04-07-0-01	Furniture & Fixtures: Mobile Cabinet Office Chair (2 pcs.) Office Partition, fabric Blinds, PVC, Vertical (2 Lots) Sofa (4 sets) Office Drapery (4 Panels) Presidential Chair Presidential Visitor's Chair (2 pcs.) Carpet	PLLO - Senate PLLO - OSEC and AFMD PLLO - OSEC PLLO - OSEC and Senate PLLO - H Rep - - - -	NP - Small Value Procurement - - - Public Bidding - - -													- - - - - - - - - -	4,000.00 12,000.00 50,000.00 60,000.00 400,000.00 600,000.00 85,000.00 100,000.00 200,000.00		4,000.00 12,000.00 50,000.00 60,000.00 400,000.00 600,000.00 85,000.00 100,000.00 200,000.00	Additional Requirements - - - - New Requirements - - -	
	Sub-Total																1,511,000.00		1,511,000.00		
	TOTAL CAPITAL OUTLAY																3,851,000.00		3,851,000.00		
	GRAND TOTAL																19,891,000.00				

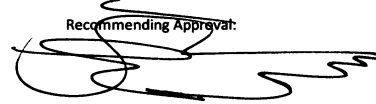
Prepared by:


ROSALIE T. MORALES
EA III/Acting Property/Supply Officer

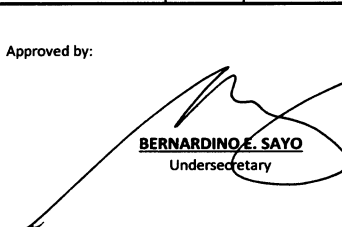
Funds Available:


FRANCES IRENE A. SAGUIT
Admin. Officer V/Budget Officer

Recommending Approval:


ELEAZAR D. BALDERAS
Assistant Secretary/BAC Chairman

Approved by:


BERNARDINO E. SAYO
Undersecretary


ANTONIO A. GALLARDO
Undersecretary