

PRESIDENTIAL LEGISLATIVE LIAISON OFFICE
2nd Floor, Annex, New Executive Building, Malacañang, Manila

**AGENCY ACTION PLAN and
STATUS of IMPLEMENTATION
Audit Observations and Recommendations
For the Calendar Year 2018
As of April 3, 2019**

Ref.	Audit Observations	Audit Recommendations	Agency Action Plan				Status of Implementation	Reason for Partial/Delay/Non-Implementation action, if applicable	Action Taken/Action to be Taken
			Action Plan	Person/Dept. Responsible	Target Implementation Date				
					From	To			
<i>AOM</i>									
2019-001	Non-enforcement of the rules and regulations embodied under COA Circular No. 97-002 dated February 10, 1997 on the liquidation of cash advances for special purposes and local travels made by Special Disbursing Officers (SDOs) resulted in delayed liquidation by 12 to 200 days.	Recommendation was reiterated and Management agreed to ensure that the rules and regulations on the liquidation of cash advances be enforced and monitored to meet the requirement of COA Circular No. 97-002.	To implement an internal policy/guide-line to facilitate the timely liquidation of cash advances as provided under COA Circular No. 97-002.	OSEC SDOs	Mar 2019	Apr 2019	Fully Implemented		Secretary Adelino B. Sitoy, Presidential Adviser on Legislative Affairs and Head, PLLO issued a Memorandum dated April 3, 2019 that all cash advances will be liquidated within the prescribed period and non-compliance will be subject

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								to withholding of salaries.	
2019-002	The agency hired 19 additional Contract of Service personnel or equivalent to 90 percent more than that hired in CY 2017 with no significant change in the agency's activities and programs resulting in the incurrence of additional expenses of ₱3,643,826.48 charged under MOOE due to lack of proper planning of the agency's staffing pattern. Moreover, 6 available and unfilled plantilla positions as at December 31, 2018 under the approved PSIPOP were not published as required under RA No. 7041 dated June 5, 1991 and CSC MC No. 28, series of 2009.	Management agreed to review the staffing pattern of the PLLO vis-à-vis the agency's activities and programs and request additional plantilla positions from the DBM, if needed; and publicize the vacant position in the agency to ensure transparency and equal opportunities in the recruitment and hiring of government workers as provided for under RA No. 7041 dated June 5, 1991 and CSC MC No. 28, series of 2009 dated June 23, 2009.	To further review of the PLLO's staffing pattern and to publish vacant positions after the submission to CSC of PLLO Merit Selection Plan (MSP) based on the 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHR A), Revised 2018 which took effect on August 30, 2018.	OSEC Personnel	Jun 2019	Dec 2019	Fully Implemented	There was a discussion in February 2019 on the review of the PLLO's staffing pattern and to request for additional plantilla positions from the DBM to properly address concerns of PLLO outposts on the increased work assignments and career growth of personnel within the agency.	
2019-003	The agency's GAD Plan and Budget (GPB) for CY 2018 was	Management agreed to require the designated		OSEC GAD Committee	Mar 2019	Mar 2019	Fully	PLLO's	

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	not endorsed by the Philippine Commission on Women (PCW) in consistent with Sections 8 to 10 of PCW-NEDA-DBM Joint Circular No. 2012-01 due to the inaction of the Gender and Development Focal Person. Moreover, out of 14 programmed activities, 11 were implemented, and 3 were not implemented, hence, the objectives of GAD in strengthening GAD mainstream in the operations of the agency were not fully achieved.	GAD focal point to undergo training on the formulation, development, submission, implementation, monitoring and evaluation, including accounting of results, of agency annual GPBs; and observe the schedule in GAD Planning and Budgeting as provided by PCW-NEDA-DBM Joint Circular No. 2012-01 to facilitate timely submission to PCW for its review and endorsement.					Implemented	Annual GAD accomplishment report for FY 2018 and Annual GAD Plan and Budget for FY 2019 generated from PCW's Gender Mainstreaming Monitoring System (GMMS) were submitted to COA on February 27, 2019. Three PLLO participants took part in the Training on Research Methods for Gender and Development Studies to determine the	

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								scientific sources of gender publications; to learn the research framework for gender and development studies; to explore research methods for gender research; and to utilize results of gender research for policy, program, and advocacy held on March 20 – 23, 2019 at N Hotel, Cagayan de Oro City.	

Agency sign-off:



SEC. ADELINO B. SITOY, LLB, LLM

Presidential Adviser on Legislative Affairs and Head, PLLO
(Name and Position of Agency Officer)

April 3, 2019

Date

Note: Status of Implementation may either be (a) Fully Implemented, (b) Ongoing, (c) Not Implemented, (d) Partially Implemented, or (e) Delayed

