



Republic of the Philippines  
Office of the President  
PRESIDENTIAL LEGISLATIVE LIAISON OFFICE

January 24, 2022

OFFICE ORDER NO. 2022-13  
Series of 2022

In the best interest of the service, the PLLO's Review and Compliance Committee for the Statement of Assets, Liabilities and Networth of PLLO employees is hereby reconstituted with the following members:

Usec. Antonio A. Gallardo	-	Chairperson
Irene A. Afortunado	-	Member
Tiffany Jones V. Uriarte	-	Member
Patricia A. Dekit	-	Member
Gemma G. Angeles	-	Member

The following functions are hereby reiterated:

1. To oversee the proper filing and timely submission of the SALN of PLLO officials and employees, as well as the use of the proper form;
2. To evaluate the submitted SALN forms and determine whether said statements have been properly accomplished;
  - they shall see to it that, all applicable information or details required therein are provided by the filer. If not properly accomplished, the Committee is required to inform the filer and direct him/her to take the necessary corrective action;
  - items not applicable to the filer should be marked with N/A (Not applicable).
3. To issue an Order requiring those who have incomplete data in their SALNs to correct/supply the desired information and those who did not file/submit their SALNs to comply within ten (10) days from receipt of the said Order;
4. To prepare the following lists of employees in alphabetical order and submit the same to the Head of Agency, copy furnished the Civil Service Commission on or before May 15 of every year:
  - those who filed their SALNs with complete data;
  - those who filed their SALNs with incomplete data; and
  - those who did not file their SALNs.
5. To transmit all original copies of the properly accomplished SALNs on or before June 30 of every year or on the date as may be prescribed by the CSC to the appropriate repository agency;
6. To render opinion interpreting the provisions on review and compliance procedure in the filing of SALN.

This Office Order takes effect immediately and all orders inconsistent with this Order are hereby revoked.

**SECRETARY LUZVERFEDA E. PASCUAL**  
Acting Presidential Adviser on Legislative Affairs  
and Head, PLLO